

# Privacy Information Statement – My Mind Check

## What is a Privacy Information Statement?

When a digital service or application is utilised as part of the teaching and learning curriculum, we require your consent to allow collection, use and disclosure of your child's personal information including when data is transferred and held in cloud-based storage offshore, outside Australia. The following Privacy Information Statement provides information about the application to allow informed consent to be provided.

## What is My Mind Check?

My Mind Check is funded and owned by the Australian Government Department of Education and operated by a dedicated team at Macquarie University and funded by the Australian Government Department of Education to provide Australian schools a voluntary digital mental health check-in tool, to help schools understand more about the mental health and wellbeing of their students, with parental permission, ensuring they can get the assistance required. The tool will identify whether students are coping, vulnerable or struggling with an area of their mental health or wellbeing.

## What data is collected?

Student personal information collected includes the school they attend and their preferred name; last name; year level; unique student ID number; age; year of birth; and living circumstances. The software also collects mental health and wellbeing information as part of their participation in the check-in process, and feedback about their experience and perception of mental health and wellbeing check-ins at school.

## How is the data used?

My Mind Check uses personal information and health information collected via the My Mind Check Tool for the following purposes: to evaluate the results of a student's point in time assessment; to develop the student's Check-in Summary, based on their responses to check-in questions; and to compile information about mental health and wellbeing assistance or support that may benefit the student.

## Is the data secure?

The software adheres to Commonwealth standards for cybersecurity and privacy, with their data handling practices undergoing independent security evaluation and testing. My Mind Check state in their FAQs that they employ robust security measures, including advanced data encryption and secure login authentication protocols, to guard against data breaches. All information obtained is encrypted and stored on a secure Australian-based server in accordance with stringent Australian Government and industry security

standards. For more information, view their [Privacy Collection Notice](#)<sup>1</sup>.

## Who has access to the data?

Access to individual student data is restricted to authorised staff members only. For information on who at your school has access to individual student check-in questions and answers, please contact your school directly. Macquarie University will use each student's information to provide the student with access to the check-in tool, and to operate and evaluate the tool. Information that has been de-identified will be used by Macquarie University for non-commercial research and development, education, and publication purposes. De-identified statistical data will be provided to the Commonwealth, and state and territory governments in relation to the uptake and usability of My Mind Check in their respective jurisdiction. As the owner of My Mind Check, the Commonwealth will be able to access personal information and health information which is collected via My Mind Check on request and in accordance with applicable laws.

## When is the data deleted?

As the owner of My Mind Check the Commonwealth will retain the student's personal information permanently and will be de-identified for non-commercial, research and development, education and publication purposes that relate to developing and operating My Mind Check.

## Where is the data?

The data is physically hosted in a Certified Strategic Enclave and managed by a Certified Cloud Service Provider, under the Department of Home Affairs (Commonwealth of Australia) Hosting Certification Framework. These data centres are in Sydney and Melbourne, Australia.

## Further Information

[My Mind Check website](#)<sup>2</sup>

[My Mind Check Privacy Collection Notice](#)<sup>3</sup>

[My Mind Check FAQs](#)<sup>4</sup>

[Department of Education and Training privacy information and management](#)<sup>5</sup>

[Northern Territory Information Act and Information Privacy Principles](#)<sup>6</sup>

Feedback regarding the Department of Education and Training's management of this service can be made through your school or the [Education and learning complaints website](#)<sup>7</sup>.

<sup>1</sup> <https://mymindcheck.org.au/privacy/>

<sup>2</sup> <https://mymindcheck.org.au/>

<sup>3</sup> <https://mymindcheck.org.au/privacy/>

<sup>4</sup> <https://mymindcheck.org.au/faqs/>

<sup>5</sup> <https://education.nt.gov.au/policies/conduct>

<sup>6</sup> <https://infocomm.nt.gov.au/>

<sup>7</sup> <https://nt.gov.au/learning/complaints>