### Board Meeting: Friday 13 November 2020

### Venue: Boardroom, 14th Floor, Mitchell Centre Darwin

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| Item No | Agenda Item | Summary of discussions |
| 1 | **Attendance** |  |
| 1.1 | **Present – members** | Ralph Wiese, Rachel Boyce, Cheryl Salter, Pauline Schober, Charles Richardson, Jacqui Langdon |
| 1.2 | **Apologies - members** | Tabitha Fudge (leave of absence), Annette Gillanders, Mary Ellen Venes, Leanne Nixon |
| 1.3 | **Present – non-member participants** | Ms Susan Bowden, Executive Director Early Years and Education Services; Ms Sally Hodgson, General Manager Quality Teaching and Learning; Mrs Hazel Horne, Executive Officer to the board. |
| 2 | **Opening remarks** | Meeting commenced at 8.50 am with Acknowledgement of Country provided by the Chair, Mr Ralph Wiese.  The Chair advised that Professor Martin Westwell Chief Executive, South Australian Certificate of Education (SACE) Board of South Australia raised the possibility of holding a SACE Board meeting in the Northern Territory in 2021. |
| 3 | **Minutes of the previous meeting** | The minutes of the meeting held on 14 August 2020 were circulated to members out of session and accepted as a true record of the meeting.  The confirmed minutes are available on the NTBOS webpage link <https://education.nt.gov.au/committees,-regulators-and-advisory-groups/northern-territory-board-of-studies/ntbos-publications>. |
| 4 | **Business arising from previous minutes** | **Refer to Action Sheet 3/2020**  All items were either completed or were agenda items to be addressed at the meeting. |
| 5 | **Correspondence** | Correspondence in: noted  Correspondence out: noted |
| 6 | **NTBOS Governance** | Conflict of interest: Nil |
| 7 | **Presentations and discussion** |  |
| 7.1 | Secondary provision update | The Department of Education has convened the Secondary Provision Working Group of the Youth Engagement Board to evaluate and streamline secondary provision in the light of the Review of Senior Secondary Pathways into Work, Further Education and Training and other reviews into senior secondary education and Vocational Education and Training (VET).  The Secondary Provision Working Group consists of officers from Quality Teaching and Learning with expertise in senior secondary curricular and VET; Engagement and Partnerships; and senior secondary principals with both urban and remote secondary experience. The group has prioritised Recommendations 1, 5, 6 and 16 from the *Report of the Review of Senior Secondary Pathways into Work, Further Education and Training*, for investigation.  At a national level, recommendations are still being prioritised.  Small working parties of the NT Secondary Provision Working Group have developed action plans to address the main premise of the identified recommendations as follows:   * Literacy, Numeracy and Digital Literacy intervention programs * Mapping of Employment Pathways against Australian Curriculum and SACE courses * Improving access and quality of career education in the NT * Developing a roadmap for VET delivery and industry engagement in maximising student participation and outcomes. |
| 7.2 | Chief Executive update | Ms Karen Weston, Chief Executive Department of Education, provided members with a brief update on various matters that are occurring in the education sector both in the NT and nationally.   * Department of Education 2020 Leaders’ Summit was held on Thursday 5 and Friday 6 November 2020 – introduced the system narrative to inform work from 2021 and beyond - One Team, Territory Wide. * Education Family Engagement Charter was released on 7 November 2020 which is continuing to strengthen and establish relationships with families and communities. The link to the Charter is: <https://education.nt.gov.au/statistics-research-and-strategies/family-engagement-charter> * NAPLAN Online – goal is to maximise participation by 2021. * National Education Architecture Review - Education Council has agreed to improve the performance of the national architecture for schooling in Australia to better support high quality teaching and learning across Australian schools. * Australian Curriculum Review * Senior Secondary Pathways Review – identified priorities * National Evidence Institute - A national evidence institute for education is currently being established as one of the national policy initiatives under the National School Reform Agreement to improve student outcomes across Australian schools * Universal Access to Early Childhood Education – preschool funding extended to 2021 |
| 7.3 | **Presentation:**  Online Formative Assessment initiative | Mr Nick Weideman, Deputy CEO and Managing Director, Online Formative Assessment Initiative, Education Services Australia attended the board meeting via Microsoft Teams link to provide information on the Online Formative Assessment Initiative.  The initiative is developing a world-leading solution to the challenge of matching classroom experience to the learning needs of students. The initiative aims to provide Australian teachers with innovative assessment solutions that integrate resources, data collection and analytical tools in a single aligned network. The initiative is a cross-agency project involving the Australian Curriculum, Assessment and Reporting Authority, the Australian Institute for Teaching and School Leadership and Education Services Australia. The Project Management Board and the Project Management Office have been established to oversee and coordinate the work.  Prototypes are to be shared with teachers and school leaders from all over Australia for testing.  The next steps will be determined in 2021.  **Action:**  Provide a copy of the PowerPoint presentation to board members. |
| 7.4 | Curriculum, Pedagogy, Assessment and Reporting policy development | The *Curriculum, Pedagogy, Assessment and Reporting (CPAR) T-12 Framework for Quality Education in Northern Territory Schools*, published in 2018 is due for review at the end of 2020. The framework provides statements of expectation for all NT schools to ensure the Australian Curriculum or approved alternative curriculum is provided. The guidelines advise school communities on how effective use of curriculum, pedagogy, assessment and reporting processes support schools to implement their explicit improvement agenda.  Ms Hannah Zwitser, Director Curriculum, Pedagogy and Assessment, advised that the Department of Education proposes:   * that the CPAR is replaced by the *Curriculum, Assessment, Reporting and Certification Policy: Early Childhood to Year 12 (CARC*) and is endorsed by NTBOS * that all NT education sectors work together in a working group to draft and finalise the *Curriculum, Assessment, Reporting and Certification Policy: Early Childhood to Year 12,* to be published in 2021 * that each education sector creates their own set of supporting guidelines to align with policy and hence their system priorities and key messages to support schools, leaders and educators to implement.   **Actions:**   1. Director Curriculum, Pedagogy and Assessment to request sectors provide nominees for the working group. 2. Director Curriculum, Pedagogy and Assessment to provide the draft documents to sectors. 3. Working group to meet in February 2021. 4. Aim for endorsement in June 2021 and implementation in 2022. |
| 7.5 | **Presentation:**  Larrakia History Project/resources | The Larrakia History Project included the development of educational resources for the Cross-curriculum Priority, Aboriginal and Torres Strait Islander Histories and Cultures. Ms Christine Collins, Teaching and Learning Officer, Quality Teaching and Learning, Department of Education provided information on the Project.  The project will deliver digital resources linked to archival materials for all phases of learning, including integrated teaching resources, professional learning on the use of the materials and communication and advice on the materials tailored to school needs.  The resources were trialled in various government and non-government schools in mid-2020 with feedback being incorporated into the resources. Website access will be available for schools from Term 1, 2021.  **Acknowledgement**  Members were extremely impressed with the resources and acknowledged the amount of work and research involved in their development.  **Action**  A set of resources to be provided to the board. |
| 7.6 | National Assessment Program 2021 | The National Assessment Program (NAP) is the measure through which governments, education authorities, schools and the community can determine whether or not young Australians are meeting important education outcomes. The NAP provides useful nationally comparable evidence about student achievement. NAP assessments for 2020 were cancelled due to the COVID-19 pandemic.  Ms Sarah Belsham, Senior Manager National and Systemic Assessment, Department of Education, provided an update on the effect of COVID-19 on the NAP and plans that are in place for 2021.  **National Assessment Program - Literacy and Numeracy (NAPLAN):** Education Council has extended the timeline for transition to NAPLAN Online from 2021 to 2022. The current governance arrangements have been extended to 2021.  **National Assessment Program – Information and Communications Technology Literacy (NAP-ICTL**): the NAP-ICTL assessment is now scheduled for 2021.  **Progress in International Reading Literacy Study (PIRLS)**: PIRLS is an international assessment of reading literacy for students in Year 4. PIRLS has been postponed by 12 months in all jurisdictions, until November 2021.  **Program for International Student Assessment (PISA):** PISA is an international assessment that measures the knowledge and skills of a sample of 15 year old students and occurs every three years. PISA was scheduled to occur in 2021. PISA will now be conducted in 2022 and 2025.  **Action:**  Senior Manager National and Systemic Assessment to be invited to the March 2021 meeting to share historical data/information on PIRLS and TIMMS. |
| 7.7 | Record of board member comments | At times board members make comments or raise concerns about issues pertaining to agenda items that are not necessarily recorded in the minutes.  To ensure a record is kept of concerns raised, members agreed to the following recommendation being initiated.  **Recommendation:**  Should it be deemed appropriate, the concern/issue or comment will be formalised and minuted, noting that the confirmed minutes are available for public viewing on the NTBOS webpage.  The concern/issue or comment will be recorded as an action to allow for follow up.  **Outcome:**  The recommendation was endorsed by members. |
| 7.8 | NTBOS brand/logo | The Department of Education Communications and Media Unit proposed that a separate NTBOS brand be developed to help differentiate NTBOS identity and role as an independent authority from that of the department. The NTBOS brand would be utilised on the NTBOS webpage, annual report, policies and guidelines, advertising, events and awards and other publications, templates and communication materials.  A draft certificate and template were created to demonstrate how the NTBOS logo would appear alongside the NT Government brand while using existing NTG templates as a base.  **Recommendation:**  That the board provide its approval for the continued development of a specific NTBOS brand to be used on all NTBOS communication.  **Outcome:**  Endorsed by members  **Action:**  Sample logos to be developed and provided to members. |
| 7.9 | NTBOS 2021 meeting dates | The Education Regulations state that ‘the Board must meet at least once in each term; and the chairperson may call additional meetings as the chairperson considers necessary’.  Proposed dates for 2021 meetings are:   * Friday 19 March 2021 * Friday 28 May 2021 * Friday 13 August 2021 * Friday 5 November 2021   **Outcome:**  2021 dates were accepted by the board.  **Action:**   * Confirmed meeting dates to be emailed to board members * Boardroom 14th Floor Mitchell Centre to be secured for 2021 meeting dates. |
| 7.10 | Future NTBOS Annual Reports: value of contextualising reports | The *Education Act NT (2015)*, Part 3 (37) states ‘The Board must, as soon as practicable after 31 December in each year, prepare and give to the Minister a report on its activities during the year ending on that date.’  NTBOS is reviewing what content/data should be in its annual report and what content could be reported via links to the NTBOS webpage.  Ms Sally Hodgson, General Manager, Quality Teaching and Learning, Department of Education, advised members that an analysis of the SACE Board website had been undertaken and it was found that there had been only a minimal number of views of its 2018 annual report. The SACE Board 2019 Annual Report has been pared down considerably from previous years.  **Action**  Using the SACE Board Annual Report as a guide, Ms Hodgson undertook to investigate and provide members with a draft of the 2019 NTBOS report to enable members to gauge what the 2020 report could look like. |

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| 8 | Items for Noting |  |
| 8.1 | SACE report- September 2020 | Mr Trevor Read is the NT representative on the SACE Board. SACE Aboriginal Education Strategy, COVID 19 and examinations, SACE Board relocation and the Chief Executive SACE visit to the Northern Territory were items discussed at the September 2020 SACE Board meeting.  **Paper noted**  **Action:**  Invite Mr Trevor Read NT representative on the SACE Board to be invited to attend each meeting either in person (preferred option) or via Skype. |
| 8.2 | ACACA report | Ms Susan Bowden is the Northern Territory representative at Australasian Curriculum, Assessment and Certification Authorities (ACACA) Chief Executive meetings. Key items discussed at the August 2020 meeting included: Jurisdiction updates (management of Years 11 and 12 due to the impact of COVID-19 pandemic); Senior Secondary Pathways Review report; international promotion of Australian senior secondary education; statement on senior secondary certification and meeting dates for 2021.  **Paper noted** |
| 8.3 | NTBOS membership | The following six NTBOS positions will become vacant on 30 December 2020: Department of Education nominee; Catholic Education Office nominee; Association of Independent Schools of the NT nominee; parent representative; and two expert members.  The employer representative member position is also currently vacant due to a resignation.  It is envisaged that the appointments will be approved by the Executive Council at its meeting scheduled for 17 December 2020.  **Paper noted** |
| 8.4 | ACARA report | Ms Leanne Nixon, Deputy Chief Executive Department of Education is the Northern Territory representative on the Australian Curriculum, Assessment and Reporting Authority Board.  The Australian Curriculum Review: progress report and NAPLAN 2021 Contingency Planning were the key issues outlined in the report.  **Paper noted** |
| 9 | **General Business** |  |
|  |  | Nil |
|  | **Meeting closed** | 2pm |
|  | **Next meeting date** | 19 March 2021 |