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| **1** | **ATTENDANCE** | **BOARD MEETING** |
| 1.1 | **Present members** | Ralph Wiese, Tabitha Fudge, Charles Richardson, Leanne Nixon, Mary Ellen Venes, Mark Monaghan, Rachel Boyce, Jacqui Langdon |
| 1.2 | **Apologies members** | Annette Gillanders, Pauline Schober, Cheryl Salter |
| 1.3 | **Present non-member participants** | Mrs Hazel Horne, Executive Officer to the Board, Ms Susan Bowden, Executive Director Early Years and Education Services, Ms Anne Donnelly, Teaching and Learning 10-12. |
| **2** | **Opening remarks** | Meeting commenced at 8.40 am with Acknowledgement of Country provided by the Chair.**Welcome new member:** Mrs Jacqui Langdon was welcomed to her first official board meeting as the Catholic Education nominee. |
| **3** | **Minutes of the previous meeting** | The minutes of the meeting held on 16 August 2019 were circulated to members out of session.The Hon Selena Uibo MLA, Minister for Education noted the minutes and requested an amendment.**The Board accepted** the minutes as a true record of the meeting**.**The confirmed minutes were uploaded to the NTBOS webpage link: [https://education.nt.gov.au/education/committees,-regulators-and-advisory-groups/northern-territory-board-of-studies/ntbos-publications](https://education.nt.gov.au/education/committees%2C-regulators-and-advisory-groups/northern-territory-board-of-studies/ntbos-publications) |
| **4** | **Business arising from Minutes** | **Refer to Action Sheet 3/2019**All items were either completed or were agenda items to be addressed at the meeting. |
| **5** | **Correspondence** | **Correspondence In: noted****Correspondence Out: noted** |
| **6** | **NTBOS Governance** | **Conflict of Interest: Nil** |
|  | **Presentations and discussions** |  |
| 7 | **Charles Darwin University top 10 ATAR awards proposal** | Charles Darwin University (CDU) is committed to retaining and supporting the Territory’s top talent. Professor Simon Maddocks, Vice-Chancellor CDU attended the board meeting to outline a proposal for a new ATAR award.From 2020, CDU would like to offer the 2020 top 10 ATAR students who choose to enrol and study full time in one of CDU’s degree programs:1. **free tuition** for the first year of their chosen degree at CDU(100% of the student contribution for eight units); and if required
2. **on campus accommodation** for the first year at either the CDU Alice Springs or Casuarina campuses.

Currently, the top 10 ATAR awardees receive a $200 prize presented to them at Northern Territory Board of Studies award ceremonies held in February each year. CDU proposes to replace that prize with a ‘study support pack’ which would contain useful CDU merchandise and be presented to all the top 10 ATAR students, irrespective of their likely destination.**Outcome:**Members supported the very generous proposal present by Professor Maddocks. CDU will commence promoting the offer early in 2020 to catch the 2020 cohort of students. |

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|  | **STEM report** | The STEM in the Territory Strategy 2018-22 and the STEM School Matrices implementation tool were launched by the Minister for Education at Darwin Middle School on 5 November 2018.This strategy is driving the STEM agenda for all NT schools. Quality Teaching and Learning, Department of Education is committed to aligning work across all schools to the objectives established in the National STEM Action Plan, and is implementing and supporting a range of initiatives that will assist students to develop skills essential for emerging industries. There was also a 2017 election commitment for coding in schools.Ms Jan McCarthy, Director T-9, Department of Education communicated information relating to the following STEM initiatives:* digital technologies in focus project, the computer science education research digital technologies education program, national lending library, STEM Xpress NT, FIRST Lego League Junior–Mission Moon and FIRST Lego League–City Shapers and regional STEM days
* the sySTEMic program, created in partnership between Taminmin College and Engineers Australia won the best STEM program at the 2019 Australian Education Awards.

On behalf of the board, the chair extended congratulations to Ms McCarthy and her team for the work they are doing across all schools. |
| 7.2 | **Presentation:****NTCET 2019 completer update** | Ms Anne Donnelly, Director Teaching and Learning 10-12, provided a snapshot of data collected 27 September 2019 from the Department of Education Student Tracking System of potential 2019 Northern Territory Certificate of Education and Training completers.The NTCET team within the Department of Education works daily with schools to maximise the number of completions as final results are entered into Schools Online – the online resulting system of the SACE Board.Schools are currently finalising their school assessment packages. |
| 7.3 | **NTCET Top 20 results release** | Ms Anne Donnelly, Director Teaching and Learning 10-12 and the Teaching and Learning 10-12 team within the Department of Education, project manages the end of year, printing, editorial material and data for students who are awarded their Northern Territory Certificate of Education and Training.Information relating to the end of year results release procedures for 2019 NTCET completers was communicated to members.Prior to results release day (17 December 2019):* the Minister for Education or delegate is invited to present the top student and the top Aboriginal student with their ‘results package’ at Parliament House
* media coverage for ‘results release’ day is arranged
* editorial material for the *NT News* feature on the second last Saturday of the year is organised
* the team liaises with the SACE Board of SA and Fuji Xerox for the printing of NTCET certificates.
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| 7.4 | Moved to - Items for Noting. | Item 8.6 refers |
| 7.5 | **Review of Senior Secondary Pathways into work, further education and training** | In August 2019, Chair of the COAG Education Council, the Hon Minister Dan Tehan MP, launched the review of senior secondary pathways into work, further education and training.The review is being chaired by Professor Peter Shergold AC and supported by a panel with expertise in schooling, vocational education and training, higher education and industry.The review is one of eight national policy initiatives under the National School Reform Agreement.The panel has released a discussion paper to stimulate debate.The expert panel is interested in hearing ways senior secondary students can be supported to better understand and select the most appropriate pathway to further study or work.NTBOS members provided feedback via working groups facilitated by Ms Susan Bowden, Executive Director, Early Years and Education Services and Ms Anne Donnelly, Director Teaching and Learning 10-12, Department of Education. The board’s feedback will be collated and assist in the development of a formal joint (NTBOS and DoE) response to the review of senior secondary pathways into work, further education and training.**Action:**The formal joint response will be disseminated to board members once developed by the Strategic Services Division, Department of Education. |
| 7.6 | **NTBOS 2020 meeting dates** | The Education Regulations state that the Northern Territory Board of Studies must meet at least once in each term; and that the chair may call additional meetings as the chair considers necessary.Proposed dates for 2020 board meetings are:* Friday 20 March 2020
* Friday 29 May 2020
* Friday 14 August 2020
* Friday 6 November 2020

**Outcome:** 2020 dates were accepted by the Board.**Actions:*** Confirmed meeting dates to be emailed to Board members.
* Boardroom, 14th Floor, Mitchell Centre to be secured for 2020 meeting dates.
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| 7.7 | **Presentation:****NAPLAN results for the NT** | The National Assessment Program – Literacy and Numeracy (NAPLAN) is administered to all year 3, 5, 7 and 9 students in Australia in May each year and assesses student attainment in the domains of reading, numeracy, spelling, grammar and punctuation and writing. The assessment program has been in place since 2008.Mr Simon George, Senior Manager, Strategic Reporting and Analysis presented data on 2019 NAPLAN preliminary results for the Northern Territory.The analysis in the summary to board members, provided a comparison of 2019 results to attainment in the previous and baseline years. The NT results were for the NAPLAN cohort of students from both government and non-government schools. |
| 7.8 | **NAPLAN Online**  | As an annual national assessment for all students in years 3, 5, 7 and 9, the National Assessment Program – Literacy and Numeracy (NAPLAN) provides governments, education leaders, schools, parents and students with information about how Australian students are performing in the essential areas of literacy and numeracy.Mr Robert Montgomery, Program Director, NAPLAN Online Strategy and Partnerships, Digital and Data, provided information pertaining to NAPLAN Online transition timelines, the overall online test experience for Territory students and the key risks to the NT’s transition to NAPLAN Online. |
| **8** | **Items for noting** |
| 8.1 | 2019 International Year of Indigenous Languages update | A co-ordinating committee including representatives from the Department of Education and Catholic Education developed a communication strategy to promote the use of Indigenous languages in Northern Territory schools. The purpose of the strategy is to raise awareness about the 2019 International Year of Indigenous Languages (IYIL), the activities and events being held in schools to celebrate IYIL, increase the importance of Indigenous languages and to promote the work being undertaken as part of the department’s Indigenous Languages and Cultures program.**Paper noted** |
| 8.2 | SACE reports: August and September 2019 | Mr Trevor Read, NT SACE Board representative provided a report on SACE Strategic Planning, SACE recognition and special provision and subject accreditation.**Papers noted** |
| 8.3 | ACARA report | Ms Leanne Nixon, Deputy Chief Executive, is the Northern Territory representative on the Australian Curriculum, Assessment and Reporting Authority Board. Australian Curriculum update, NAPLAN Online transition timeframe and My School changes were items discussed at the ACARA board meeting.**Paper noted** |
| 8.4 | ACACA report | Ms Susan Bowden is the Northern Territory representative at the Australasian Curriculum, Assessment and Certification Authorities Chief Executive meetings.Senior secondary pathways review, vocational education and training pilot study and collaborative curriculum and assessment framework for languages review were key items discussed at the ACACA meeting.**Paper noted** |
| 8.5 | NTBOS awards report | Ceremonies to acknowledge 2019 outstanding students will be held in Alice Springs on Thursday 6 February 2020 at the Doubletree by Hilton and in Darwin on Friday 14 February 2020 at Parliament House. A list of awards to be presented at the ceremonies was provided.**Paper noted** |

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| 8.6 | Certificate of Completion for all Year 12 completers | Currently in the Northern Territory, students may access the following senior secondary qualifications: the Northern Territory Certificate of Education and Training (NTCET), vocational education and training certificates (VET) I, II and III and the Employment Pathways Program. The NTCET and VET qualifications are recognised nationally, while Employment Pathways is an NT Board of Studies recognised qualification only.**Paper noted** |
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|  | **Meeting closed:** | 2pm |
|  | **Next meeting** | **Date:** 20 March 2020**Venue:** Boardroom, 14th Floor, Mitchell Centre |