# FACT SHEET FOR FAMILIES

This fact sheet should be read in conjunction with:

* *Fact Sheet: How to Request National Disability Insurance Scheme Services in Northern Territory Government schools*
* *Request to Provide National Disability Insurance Scheme Services in Northern Territory Government Schools*
* *Frequently Asked Questions.*

The Department of Education recognises that families and providers may request that the National Disability Insurance Scheme (NDIS) services be carried out in schools to assist students who have a disability.

Specific services may be provided by an occupational therapist, speech pathologist, psychologist, physiotherapist or social worker and carried out at school during school hours to assist students with a disability to meet their educational goals and individual learning plans.

Familiesmay request an NDIS registered provider access Northern Territory (NT) Government schools to:

* observe a student in the classroom or in the school environment
* attend planning for a student’s individual learning plan
* attend meetings to monitor and tailor the support provided to a student
* provide training/professional learning on school grounds
* provide support with the management of assistive technology such as standing frames or communication devices.

Families can use the following guidelines to assist them in requesting specific NDIS services to be delivered at their child’s school.

# Step 1 - DISCUSS the needs of the student

Before requesting that a service be provided at school, families should discuss the request with the student’s NDIS provider and/or NDIS local area coordinator or support coordinator. The following questions should be considered.

* Is it essential that the proposed service be provided on school premises during school hours, or could it be provided at an alternative place and time?
* Will there be a significant impact on any other child’s learning?
* Will there be an impact on education programs or program delivery? For example, will it impact on teachers delivering their programs?
* Will the service support the student’s education goals/objectives? For example, will this service support the student’s access to their curriculum, or will this service improve the student’s participation at school?
* What are the location and time requirements? Are they likely to be available during the school day?
* Can this service be safely accommodated in an area within line of sight of a school staff member?

# STEP 2 - SUBMIT the form

The family and provider must complete and submit a *Request to Provide NDIS Services in NT Government Schools* to the school. This form includes family consent and the provider’s details.

# STEP 3 - MEET with the school

Families are encouraged to meet with the school to:

* discuss the details of the request
* provide additional information if required
* complete the *NDIS Service in School Agreement* if the request is approved.

# STEP 4 - INFORM THE school AND NDIS PROVIDER of any changes

Families have an ongoing responsibility to inform the school and provider of student absences and any changes to the student’s needs.

If a student relocates to another school, it is the responsibility of the familyto complete a new *Request to Provide NDIS services in NT Government Schools.*

# fuRther information

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