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| POLICY |
| **NORTHERN TERRITORY BOARD OF STUDIES** **STUDENT AWARDS**  |
| **Responsibility of:** | **Northern Territory Board of Studies** |  | **FILE2010/0940** |
| **Effective Date:** | **November 2013** |  |
| **Next Review Date:** | **November 2016** | **Version Number:** | **1.0** |
| **Target Audience:** | **Northern Territory Board of Studies members and****Sponsors** |  |

The Northern Territory Board of Studies (NTBOS) administers the awarding of prizes to students who demonstrated exceptional achievement in particular Northern Territory Certificate of Education and Training (NTCET) Stage 2 South Australian Certificate of Education (SACE) Board accredited subjects, by providing individual awards based on students’ Stage 2 results.

This policy applies to requests for sponsorship of NTBOS awards. The awards are presented at the annual NTBOS award ceremonies.

1. **POLICY**
	1. NTBOS awards are to be available to students across all sectors (government and non-government).
	2. Individual awards are donated by members of the Northern Territory community.
	3. When considering requests for additional awards, the board will:
* ensure awards are relevant to the board’s remit
* determine selection criteria (NTCET, International Baccalaureate results, or panel)
* decide if the award category is relevant
* determine eligibility (is there already existing representation)
* be clear on the monetary value of the award.
	1. The prizes awarded to individual students in particular subjects are listed in Attachment A.
	2. Approval process

 The board will provide endorsement.

1. **BUSINESS NEED**

The NTBOS holds student award presentation ceremonies each year in Alice Springs and Darwin to publicly recognise academic and vocational excellence in school leavers.

The number of awards and requests for new awards has consistently grown over the years. A policy is required to ensure that award ceremonies are kept manageable.

1. **SCOPE**

The policy applies, but is not limited to, requests from individuals, associations, government and non-government sectors and industry, for the creation of new awards.

1. **ROLES AND RESPONSIBILITIES**

**Chair and Board members**

* To endorse/not endorse all requests.

**Executive Officer**

* To maintain a record of awards and update Attachment A as required.