|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. | | | | | | | | | | |
| Allocation of government school education - 26 semesters | | | | | | | | | | | |
| Part 5 Division 4 of the *Education Act 2015* makes provision for a student to apply for addition semesters of government school education beyond the standard allocation of 26 semesters. Refer to the Allocation of semesters of government school education guidelines for further information.  The school is the first point of contact when applying for additional semesters. The student and their parents should discuss the intention to apply for additional semesters with the school principal prior to completing this application form. | | | | | | | | | | | |
| Section 1: Personal details | | | | | | | | | | | |
| Student surname | |  | | | | | | | | | |
| Student given names | |  | | | | | | | | | |
| Date of birth | |  | | | Current year level if applicable | | | | | |  |
| Parent names | |  | | | | | | | | | |
|  | | | | | | | | | |
| Residential address | |  | | | | | | | | | |
|  | | | | | | | | | |
| Email address | |  | | | | | | | | | |
| Telephone | |  | | | | Mobile |  | | | | |
| Section 2: Additional semesters sought  An application can only be made for up to two additional semesters at a time. Please tick the relevant boxes. Applications are to be submitted to the school principal no later than 30 days prior to the beginning of the first semester being applied for. | | | | | | | | | | | |
| Name of school | |  | | | | | |  | | | |
| Deputy Chief Executive Regional Services approval required | | Third additional semester commencing: | | | | | | Date | | | |
| Fourth additional semester commencing: | | | | | | Date | | | |
| Section 3: Reasons for seeking additional semesters  Please tick the relevant box. Supporting information may be added as attachments. | | | | | | | | | | | |
| Modified curriculum | | | | Yes/No | | | | | | | |
| Flexible education arrangements | | | | Yes/No | | | | | | | |
| Other - please provide reasons below | | | | Yes/No | | | | | | | |
|  | | | | | | | | | | | |
| Section 4: Agreement | | | | | | | | | | | |
| Student signature | | |  | | | | | | | Date | |
| Parent signatures | | |  | | | | | | | Date | |
|  | | | | | | | Date | |
| Section 5: Principal and Senior Director Education determination  Principals and Senior Directors may choose to make recommendations to the Deputy Chief Executive Regional Services. | | | | | | | | | | | |
| Principal’s recommendations | | |  | | | | | | | | |
| Principal’s signature | | |  | | | | | | Date | | |
| Senior Director Education, recommendations | | |  | | | | | | | | |
| Senior Director Education signature | | |  | | | | | | Date | | |
| Section 6: Deputy Chief Executive Regional Services approval  The parent or student is to be provided with a written notification of the decision and special conditions outlined below. A copy of this form is to be placed in TRIM and a copy provided to the school to be placed on the Student Record Folder. | | | | | | | | | | | |
| Determination | | | Approved | | | | | | Yes/No | | |
| Partially approved – one semester only | | | | | | Yes/No | | |
| Not Approved | | | | | | Yes/No | | |
| Reasons for decision | | |  | | | | | | | | |
| Special conditions –  where applicable | | | 1. Enrolment in additional semesters may be cancelled at any time if you breach any of the special conditions outlines below or where there is a breach of school or department behaviour guidelines.   2. | | | | | | | | |
| Deputy Chief Executive Regional Services signature | | |  | | | | | | Date | | |
|  | | | | | | | | | | | |

# Collection notice

# The information collected in this form will only be used for the purpose for which it is being collected. All information will be treated confidentially, stored in a secure location, and destroyed in line with legislated retention and disposal schedules to ensure that every student’s right to privacy is maintained. For more information, go to the Department of Education’s [Policy and Advisory Library](https://education.nt.gov.au/policies) and read the Privacy Policy.