School ILC advisory
group/committee terms of reference

This is an example that a School Council may choose to use or adapt to govern the appointment and functions of an ILC advisory group/committee. For further advice, refer to the [Guidelines for Implementation of Indigenous Languages and Cultures programs in schools.](https://education.nt.gov.au/education/policies/indigenous-languages-and-cultures)

# Role/purpose

This role of the ILC committee is to provide strategic direction, leadership and advice to <insert name> School Council around the community wishes relating to a language and culture program, its content and implementation. This advice will form the basis of the <insert school> ILC program development and delivery.

# Scope

## The committee will provide advice to the principal and School Council regarding implementation of the ILC program in the school including but not limited to the:

### languages and cultures to be taught

### program pathway to be used

### resources currently available and what will need to be developed

### members of the community who will support the teaching of the languages and cultures.

## The committee will engage with the broader community to ensure the advice is representative of their wishes.

## The committee will provide advice and feedback to support the development of lesson plans and resources.

## Each committee group member will play an active role in representing and providing advice in relation to their area of expertise and/or experience e.g. language knowledge, cultural knowledge, parenting, teaching knowledge curriculum knowledge.

# Membership

## The ILC committee will comprise the following:

* ILC program coordinator (chair/facilitator)
* Assistant Teachers
* Elders and Traditional Owners who are owners and custodians of the local languages and cultures (and support person/s if required)
* parents.

# Meetings

## The committee will meet initially on <insert date>. Subsequent meetings will be negotiated by the committee.

## Meetings will be held face to face at <insert location>.

## The committee will report their advice on program development to the School Council by <insert date>.

# General

## Draft agenda items, meeting papers and minutes will be prepared by the ILC Program Coordinator and distributed to all members.

## The ILC Coordinator will facilitate the production of Committee documentation to report back to the School Council.