|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. | | | | | | |
| Allocation of government school education - 26 semesters | | | | | | | |
| Part 5 Division 4 of the *Education Act 2015* makes provision for a student to apply for addition semesters of government school education beyond the standard allocation of 26 semesters. Refer to the Allocation of semesters of government school education guidelines for further information.  The school is the first point of contact when applying for additional semesters. The student and their parents should discuss the intention to apply for additional semesters with the school principal prior to completing this application form. | | | | | | | |
| Section 1: Personal details | | | | | | | |
| Student surname | |  | | | | | |
| Student given names | |  | | | | | |
| Date of birth | |  | Current year level if applicable | | | |  |
| Parent names | |  | | | | | |
|  | | | | | |
| Residential address | |  | | | | | |
|  | | | | | |
| Email address | |  | | | | | |
| Telephone | |  | | Mobile |  | | |
| Section 2: Additional semesters sought  An application can only be made for up to two additional semesters at a time. Please tick the relevant boxes. Applications are to be submitted to the school principal no later than 30 days prior to the beginning of the first semester being applied for. | | | | | | | |
| Name of school | |  | | | | | |
| Principal approval required | | First additional semester commencing: | | | | Date | |
| Second additional semester commencing: | | | | Date | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Section 3: Reasons for seeking additional semesters  Please tick the relevant box. Supporting information may be added as attachments. | | | | | |
| Modified curriculum | | Yes/No | | | |
| Flexible education arrangements | | Yes/No | | | |
| Other - please provide reasons below | | Yes/No | | | |
|  | | | | | |
| Section 4: Agreement | | | | | |
| Student signature |  | | | Date: | |
| Parent signatures |  | | | Date: | |
|  | | | Date: | |
| Section 5: Principal approval  Principals may process determination utilising this section of the application form or by providing a written notice to the applicant or student. Regardless of the method copies of all records must be placed on the Student Record Folder. | | | | | |
| Determination | Approved | | | | Yes/No |
| Partially approved – first semester only | | | | Yes/No |
| Not Approved | | | | Yes/No |
| Reasons for decision |  | | | | |
| Special conditions –  where applicable | 1. Enrolment in additional semesters may be cancelled at any time if the student breaches any of the special conditions outlined below or where there is a breach of school or department behaviour guidelines. | | | | |
| Principal’s signature |  | | Date | | |
| End of form | | | | | |

# Collection notice

# The information collected in this form will only be used for the purpose for which it is being collected. All information will be treated confidentially, stored in a secure location, and destroyed in line with legislated retention and disposal schedules to ensure that every student’s right to privacy is maintained. For more information, go to the Department of Education’s [Policy and Advisory Library](https://education.nt.gov.au/policies) and read the Privacy Policy.