ATTACHMENT A

**Behaviour Support Plan Template**

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| **Student name** |  | | | **DOB** | |  | |
| **School name** |  | | | **Year level** | |  | |
| **Principal/site leader** |  | | | | | | |
| **Student support team**  *(include name and contact details for all members both in the school and outside of the school who form part of this plan)* | Name & organisation | |  | | Contact no. | |  |
| Name & organisation | |  | | Contact no. | |  |
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| **Support categories** | | **Support strategies** | | | | **Responsible person/s** | |
| **Behaviour expectations** | | *What are the specific expectations regarding behaviour:*   * *in class* * *in yard* * *in their contact with others – individuals / age groups* * *with use of toilets* * *before and at end of day* * *in other specific settings on or off the site (e.g. camps, formals, sports days, excursions)* | | | | *Child / young person* | |
| **Internal support** | | *How are staff supporting the student to achieve the desired behaviour:*   * *in class* * *in yard* * *in their contact with others – individuals / age groups* * *with use of toilets* * *before and at end of day* * *in other specific settings on or off the site (e.g. camps, formals, sports days, excursions)*   *Who can the child / young person talk to at the site about personal issues and how they feel about the behaviour plan?*  *How do they access this person?* | | | | *Which site staff directly support the child / young person in the ways listed in the plan?*  *Who is responsible for informing other relevant staff of the support expectations listed in the plan – e.g. other class teachers, yard duty staff, front office staff?*  *Who is responsible for informing relief staff of the behaviour plan?* | |
| **Parent/caregiver support** | | *What actions are being taken at home to help reinforce positive behaviours and protect against problem behaviours?*  *What should parents/caregivers communicate with the site about and how should this happen?*  *Are there agencies assisting the family and if so how does their work relate to the behaviour plan?*  *Do parents/caregivers understand what response the site may make if the agreed support actions are not adopted by them? e.g. mandatory reporting* | | | | *Which parents/caregivers will be taking on what responsibilities?*  *Who is the key contact person for parents at the site?* | |
| **Teaching and learning support** | | *What learning program is being used to help reinforce the desired behaviours?*  *How does this relate to the work of other professionals?*  *How does it relate to actions being taken by parents in the home?* | | | | *Which site staff member is responsible for the learning described in the plan?*  *Who is responsible for informing/supporting staff with these requirements?* | |
| **External support** | | *Which other agencies or professionals are involved with the child / young person or their family?*  *What is the nature and length of their support?*  *How do they liaise with the site?*  *Have they contributed to the development of this plan / been given a copy?* | | | | *Which staff at the site will liaise with other involved agencies?* | |
| **Site response to child / young person not meeting behaviour expectations** | | *What immediate response will the site make to which behaviour expectations if they are not met?*  *What reminders will staff give to which behaviour expectations if they are not met?* | | | | *Who makes these decisions?*  *Who inducts staff about these decisions?* | |
| **Plan review** | | *What monitoring of the plan will be undertaken?*  *When will the plan be reviewed?* | | | | *Who keeps a monitoring record?*  *Who will contribute to the review (include the child / young person).* | |
| **Others with a duty of care** | | *Who else needs to know about the plan?*  *For example:*   * *out-of-school-hours care / vacations staff* * *family day care provider* * *boarding/residential staff.* | | | | *Which site staff member is responsible for discussing the plan with other people who have a duty of care?*  *Who will decide what information is relevant to share?* | |

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| **Signatures** | | | |
| Principal / site leader |  | Date | / / |
| Parent/caregiver |  | Date | / / |
| Child / young person |  | Date | / / |