ATTACHMENT A

**Behaviour Support Plan Template**

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| **Student name** |  | **DOB** |  |
| **School name** |  | **Year level** |  |
| **Principal/site leader** |  |
| **Student support team***(include name and contact details for all members both in the school and outside of the school who form part of this plan)* | Name & organisation |  | Contact no. |  |
| Name & organisation |  | Contact no. |  |
| Name & organisation |  | Contact no. |  |
| Name & organisation |  | Contact no. |  |
| Name & organisation |  | Contact no. |  |
| Name & organisation |  | Contact no. |  |
| **Support categories** | **Support strategies** | **Responsible person/s** |
| **Behaviour expectations** | *What are the specific expectations regarding behaviour:** *in class*
* *in yard*
* *in their contact with others – individuals / age groups*
* *with use of toilets*
* *before and at end of day*
* *in other specific settings on or off the site (e.g. camps, formals, sports days, excursions)*
 | *Child / young person* |
| **Internal support** | *How are staff supporting the student to achieve the desired behaviour:** *in class*
* *in yard*
* *in their contact with others – individuals / age groups*
* *with use of toilets*
* *before and at end of day*
* *in other specific settings on or off the site (e.g. camps, formals, sports days, excursions)*

*Who can the child / young person talk to at the site about personal issues and how they feel about the behaviour plan?* *How do they access this person?* | *Which site staff directly support the child / young person in the ways listed in the plan?**Who is responsible for informing other relevant staff of the support expectations listed in the plan – e.g. other class teachers, yard duty staff, front office staff?**Who is responsible for informing relief staff of the behaviour plan?* |
| **Parent/caregiver support** | *What actions are being taken at home to help reinforce positive behaviours and protect against problem behaviours?**What should parents/caregivers communicate with the site about and how should this happen?**Are there agencies assisting the family and if so how does their work relate to the behaviour plan?**Do parents/caregivers understand what response the site may make if the agreed support actions are not adopted by them? e.g. mandatory reporting* | *Which parents/caregivers will be taking on what responsibilities?**Who is the key contact person for parents at the site?* |
| **Teaching and learning support** | *What learning program is being used to help reinforce the desired behaviours?**How does this relate to the work of other professionals?**How does it relate to actions being taken by parents in the home?* | *Which site staff member is responsible for the learning described in the plan?**Who is responsible for informing/supporting staff with these requirements?* |
| **External support** | *Which other agencies or professionals are involved with the child / young person or their family?**What is the nature and length of their support?**How do they liaise with the site?**Have they contributed to the development of this plan / been given a copy?* | *Which staff at the site will liaise with other involved agencies?* |
| **Site response to child / young person not meeting behaviour expectations** | *What immediate response will the site make to which behaviour expectations if they are not met?**What reminders will staff give to which behaviour expectations if they are not met?* | *Who makes these decisions?**Who inducts staff about these decisions?* |
| **Plan review** | *What monitoring of the plan will be undertaken?**When will the plan be reviewed?* | *Who keeps a monitoring record?**Who will contribute to the review (include the child / young person).* |
| **Others with a duty of care** | *Who else needs to know about the plan?**For example:** *out-of-school-hours care / vacations staff*
* *family day care provider*
* *boarding/residential staff.*
 | *Which site staff member is responsible for discussing the plan with other people who have a duty of care?**Who will decide what information is relevant to share?* |

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| **Signatures** |
| Principal / site leader |  | Date |  / / |
| Parent/caregiver |  | Date |  / / |
| Child / young person |  | Date |  / / |