

**Northern Territory Board of Studies**

**2018 School-Based Apprentice/Trainee award**

**Nomination Form**

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| ***Section 1: Student to complete*** |

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| **Title** |  |
| **Surname** |  |
| **Given name** |  |
| **Date of birth** |  |
| **Postal address** |  |
| **Email address** |  |
| **Telephone**  |  |
| **Date** |  |

|  |  |
| --- | --- |
| **Name of School** |  |
| **Contact person at the school** |  |
| **Telephone** |  |
| **Email** |  |

|  |  |
| --- | --- |
| **Name of qualification** |  |
| **Name of Employer or Group Training Organisation** |  |
| **Name of Host Employer** |  |
| **Name of Registered Training Organisation** |  |

***Section 1: Student to complete continued***

**Comments (against criteria)**

**1 On-the-Job achievements (performance, productivity in the workplace) -**

**2 Off and on-the-job achievements (training, workbooks, study etc)**

**3 Personal qualities**

**4 Statement of claim from Nominee (why I deserve to win) -**

**5 Provide a minimum of two items of supporting evidence. Suggested list below.**

* Letters of support
* Testimonials
* Work written reference
* Referee contact
* Portfolio of Evidence (photos)
* Copies of qualifications if available

 **Signature
School Based-Apprentice or Trainee Date**

* If there is insufficient space above, please attach your additional information or statement

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| ***Section 2: VET coordinator or school representative to complete*** |

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| --- | --- |
| **Name** |  |
| **Contact** |  |
| **Comment** |  |

**Signature**

**School VET co-ordinator or school representative Date**

**Nominations close:**9 November 2018

**Please return to:
 Executive Officer, Northern Territory Board of Studies by:**

**Email:** ntbos@nt.gov.au

**By post**: GPO Box 4821 Darwin NT 0801

### Eligibility criteria:

|  |  |
| --- | --- |
| 1 | Applicant must have **completed** a School Based Apprenticeship or Traineeship **Certificate II qualification**. |
| 2 | Or **partially completed** a School Based Apprenticeship or Traineeship **Certificate III qualification**. |
| 3 | Will **complete the Northern Territory Certificate of Education and Training (NTCET)** (Year 12) by December 2018. |