# HOME INSPECTION REPORT FOR New Application

This Home Inspection Report relates to the requirement for a home inspection to be conducted as part of the assessment process for all new home education applications.

The home inspection will focus on discussing and reviewing:

* the proposed teaching and learning program
* the resources and materials to be used to support the home education delivery
* the home education environment and facilities
* any recommendations that have been made within the Curriculum Assessment Report
* any concerns raised by the applicant check.

Home inspections also provide an opportunity for parents to seek advice on their teaching and learning program or to discuss any concerns that they may have in relation to their child’s leaning needs. Home inspections also cover a review of the home learning environment and facilities.

The principal or department officer conducting the inspection will make a recommendation to the Executive Director to either approve or decline the proposed home education.

Parents, principals and department officers, who are participating in a home inspection, should refer to the [New Home Education Application guidelines](https://education.nt.gov.au/policies/home-education) for further information about the home inspection process.

**Note:**

• Home inspections must be scheduled to occur at a time agreed upon between the department officer/principal and the parent. This should be within 2 weeks of the principal/department officer receiving the request to conduct the home inspection.

* Where a principal/department officer has made three attempts to schedule a home inspection but has been unsuccessful in securing a date and time with parents, the home education application may be declined due to non-compliance with New Home Education Application guidelines.
* The principal/ department officer conducting the home inspection must complete a Home Inspection Report for each child being home educated.
* All sections must be completed in full.

• The principal/department officer conducting the home inspection must forward a copy of the completed Home Inspection Report to:

Home Education Officer or Email:homeeducation.det@nt.gov.au

School Support Services

Department of Education

GPO Box 4821

DARWIN NT 0801

# HOME INSPECTION REPORT – New Application

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| Officer conducting visit: |  |
| Home visit address: |  |
| Home visit date: |  | **Home visit time:** |  |
| Student name: |  | **Year level:** |  |
| Parent present at visit |  |

**SECTION A – Proposed Home Education**

The Curriculum Assessment Report will provide a review of the following questions. The principal/department should discuss any recommendations outlined in the Curriculum Assessment Report along with their own observations with the parents.

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| **Scale key** | 1. **No 2. Additional information required 3. Confirmed**
 |
| **Is the proposed curriculum appropriate for the child’s age /ability level?**  |  1 2 3  |
| **Does the proposed home education provide sufficient scope and detail across all learning areas covered in the curriculum?** |  1 2 3  |
| **Are the time allocations for each learning area sufficient?** |  1 2 3  |
| **Do the teaching and learning plans demonstrate how the curriculum will be delivered?** |  1 2 3  |
| **Are suitable resources and materials available to support the delivery of the curriculum?** |  1 2 3  |
| **Is there sufficient detail about how the child’s progress against the curriculum will be assessed, recorded and reported?** |  1 2 3  |

**General comments and/or recommendations:**

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**SECTION B – Learning environment and resources**

Parents are required to provide an appropriate learning space and environment for home education to be conducted. Ideally the child should have a dedicated learning area that contains the elements outlined below.

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| **Scale key** | 1. **No 2. Additional information required 3. Confirmed**
 |
| **Does the child have a satisfactory workspace / desk?** |  1 2 3  |
| **Is the workspace well-lit and well ventilated?** |  1 2 3  |
| **Is the learning environment well located and free of unwanted distractions to the child’s learning?** |  1 2 3  |
| **Is there adequate area to store and display work?** |  1 2 3  |
| **Are there adequate books and resources available to the child that complement the teaching and learning program?** |  1 2 3  |
| **Is there a suitable area for the child to read?** |  1 2 3  |
| **Is there a computer readily available?** |  1 2 3  |
| **Does the child have access to the internet?** |  1 2 3  |
| **Does the child access resources, tuition and or facilities outside of the home environment? If yes, provide details:** |  1 2 3  |

**General comments and/or recommendations:**

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**SECTION C – Concerns raised during applicant check**

All new home education applications are subject to an applicant check with the following department areas:

* Enrolment and Attendance
* Student Support
* School Operations, and
* Regional Director.

Any concerns that are identified in relation to the suitability of home education as an educational option for the child will need to be discussed at the home inspection. This will ensure that parents have the opportunity to respond to any concerns.

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| **Were any concerns raised during the applicant check process?**  | [ ] Yes [ ] No |
| **Have the concerns been discussed with the parents?** | [ ] Yes [ ] No |
| **Are there any unresolved issues to be addressed?** | [ ] Yes [ ] No |

**General comments and/or recommendations:**

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**SECTION D – Recommendation**

Please select one of the below recommendations, including reasons, for the Executive Director’s consideration.

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| **Approve**[ ]  | **Recommendation to approve home education application***A recommendation to approve indicates that the proposed home education provides for suitable age appropriate provision and delivery of teaching learning plans, resources and assessments across all learning areas, and an appropriate learning environment.* |
| **Are there any recommended conditions to be placed on the approval?** [ ] Yes [ ] No*Where appropriate, conditions on the approval may also be recommended and these will be reviewed during the home visit in Semester 2. For example: approval is subject to parents increasing the range of resources and materials used to support the delivery of the science curriculum.***Recommended conditions:** |

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| **Decline**[ ]  | **Recommendation to decline home education application***A recommendation to decline a home education application indicates that:*1. *the proposed home education is not suitable, and/or*
2. *there is no provision of appropriate resource and materials, and/or*
3. *the learning environment and facilities are not suitable, and/or*
4. *there is concern for the safety and wellbeing of the child (refer to* [*Mandatory Reporting guidelines*](https://education.nt.gov.au/policies/mandatory-reporting-of-harm-and-exploitation-of-children)*).*
 |
| **Reasons for recommendation to decline.** |

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| **Signature and Details of officer conducting visit** |
| Name |  |
| Position |  |
| School name |  |
| Date |  |