# Travel assistance Northern Territory Board of Studies award recipient policy

NORTHERN TERRITORY GOVERNMENT

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| Version | Date | Author | Changes made |
|---|---|---|---|
| 1.0 | November 2013 | NTBOS | New policy |
| 1.1 | 03 March 2020 | Operational Policy Coordination Unit | Update in terminology and NTG template |
| 1.2 | 15 September 2020 | Operational Policy Coordination Unit | Minor update to meet NTG publishing standards |

| Acronyms | Full form |
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| NTBOS | Northern Territory Board of Studies |
| NTCET | Northern Territory Certificate of Education and Training |
| NTG | Northern Territory Government |
| TRM | Territory Records Manager |

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# 1. Policy

The Northern Territory Board of Studies (NTBOS) holds student award ceremonies in February of each year. These awards acknowledge the achievements of outstanding graduating students and to recognise the people who helped them excel.

Some NTBOS award recipients leave the Northern Territory (NT) prior to the ceremony dates.

These people may be eligible to request assistance to cover their airfare and accommodation costs, to enable them to return and accept their award.

Airfare and accommodation costs may be covered for a chaperone to accompany the award recipient if the award recipient is under the age of 18 years.

To qualify for assistance the award recipient must be:

- the recipient of a Chief Minister's award for the top Stage 2 NTCET student
- the recipient of a Chief Minister's award for the top Stage 2 NTCET Aboriginal student
- the recipient of a Chief Minister's award for the top Stage 2 NTCET Distance Education student
- the recipient of the Telstra Remote Aboriginal student award
- the recipient of the Year 12 Vocational Education and Training award
- the recipient of three or more awards.

Intra-territory remote award recipients who have won individual awards may be considered on a case-by-case basis.

# 2. Business need

NTBOS is committed to acknowledging awardees who have achieved excellence in their studies and ensuring they are able to return to Darwin or Alice Springs to attend NTBOS award ceremonies and be recognised for their success.

# 3. Scope

This policy applies to all NTBOS award recipients, both government and non-government. It governs the criteria to determine recipients who qualify for this assistance.

# 4. Definitions

Northern Territory Board of Studies (NTBOS), is an independent authority that provides advice on curriculum, assessment, reporting and certification for all government and non-government NT schools to the Minister for Education.

Northern Territory Certificate of Education and Training (NTCET), is the certificate senior secondary students (Years 10-12) study towards. The NTCET is based on and administered by the South Australian Certificate of Education.

Award recipient, is a student who has won an NTBOS award which is specified in this policy.

Chaperone, is the person who may accompany the award recipient should they be under 18 years of age.

# 5. Evaluation

Ongoing monitoring of the effectiveness of this policy will be maintained by NTBOS.

# 6. Roles and responsibilities

Executive Officer, Northern Territory Board of Studies:

- determine if a student qualifies for travel and accommodation assistance
- implement the travel and accommodation arrangements.

Executive Director, Early Years and Education Services:

- approve the qualification status
- approve the travel and accommodation costs.

Award recipient:

- attend the award ceremony, if possible.