

POLICY

TRAVEL ASSISTANCE – NTBOS AWARD RECIPIENT

Responsibility of:	Northern Territory Board of Studies	FILE2016/378
Effective Date:	1 December 2016	
Next Review Date:	1 December 2018	Version Number: 1.0
Target Audience:	Students, Parents, Guardians.	

1. POLICY

The Northern Territory Board of Studies (NTBOS) holds student award ceremonies in February of each year to acknowledge the achievements of outstanding students and to recognise the people who helped them excel. It is acknowledged that a number of award recipients each year will leave the Northern Territory (NT) prior to these ceremony dates.

NTBOS award recipients who have departed the NT prior to the February ceremonies may be eligible to request assistance for their airfare and accommodation costs and a chaperone's travel (if applicable), to enable them to return to accept their award should they meet the specified criteria.

To qualify for assistance the award recipient must be:

- the recipient of a Chief Minister's award for the top Stage 2 NTCET student
- the recipient of a Chief Minister's award for the top Stage 2 NTCET Indigenous student
- the recipient of a Chief Minister's award for the top Stage 2 NTCET Open Education student
- the recipient of the Telstra Remote Indigenous student award
- the recipient of the Year 12 Vocational Education and Training award
- the recipient of three or more awards.

Intra-territory remote award recipients who have won individual awards may be considered on a case by case basis.

2. BUSINESS NEED

NTBOS is committed to acknowledging awardees who have achieved excellence in their studies and ensuring they are able to return to Darwin or Alice Springs to attend NTBOS award ceremonies to be recognised for their success.

3. SCOPE

This policy applies to all NTBOS award recipients – government and non-government. It governs the criteria to determine recipients who qualify for this assistance.

4. DEFINITIONS

Northern Territory Board of Studies (NTBOS) is an independent authority that provides advice on curriculum, assessment, reporting and certification for all government and non-government Northern Territory schools to the Minister for Education.

Northern Territory Certificate of Education and Training (NTCET) is the certificate senior secondary students (Years 10-12) study towards. The NTCET is based on and administered by the South Australian Certificate of Education.

Award recipient is a student who has won an NTBOS award which is specified in this policy.

Chaperone is the person who may accompany the award recipient should they be under 18 years of age.

5. EVALUATION

Ongoing monitoring of the effectiveness of this policy will be maintained by the Northern Territory Board of Studies.

6. ROLES AND RESPONSIBILITIES

Executive Officer Northern Territory Board of Studies is responsible for:

- determining if a student qualifies for travel and accommodation assistance
- implementing the travel and accommodation arrangements.

Executive Director School Support Services is responsible for:

- approving the qualification status
- approving the travel and accommodation costs.

Award recipient must:

- attend the award ceremony.