

Privacy Information Statement – Microsoft 365 Copilot Chat with Enterprise Data Protection

What is a Privacy Information Statement?

When a digital service or application is utilised as part of the teaching and learning curriculum, we require your consent to allow collection, use and disclosure of your child's personal information including when data is transferred and held in cloud-based storage offshore, outside Australia. The following Privacy Information Statement provides information about the application to allow informed consent to be provided.

What is Microsoft 365 Copilot Chat with Enterprise Data Protection?

Microsoft 365 Copilot Chat with Enterprise Data Protection (M365 Copilot Chat with EDP), is a part of the Microsoft 365 product range. It is a generative artificial intelligence (Gen-AI), that uses the GPT-4 Large Language Model (LLM) to understand the user's intent, content, and preferences and to provide suggestions, feedback and assistance in a clear conversation style based on prompts from a user.

M365 Copilot Chat with EDP can draft content, review what users have missed and get answers to questions using open-ended prompts with up-to-date information from the web to give users better answers and greater efficiency.

What data is collected?

M365 Copilot Chat with EDP collects data from user interactions, such as prompts and responses, to improve the service and provide relevant suggestions.

How is the data used?

M365 Copilot Chat with EDP uses user data to enhance productivity and provide personalised chat experience. This includes contextual understanding, task assistance, it also provides insights into how users interact with it, to help organisations understand adoption and engagement with the app.

Is the data secure?

They state in their [Data Privacy and Security](#)¹ page that M365 Copilot Chat with EDP ensures that user data is secured and complies with regulations such as GDPR. It does not use data to train its foundation LLMs. Microsoft further states in its [privacy and protections](#)² page that the app is covered by the EDP for prompts and responses, it is commercially protected. It applies to customer data for

users of M365 Copilot and M365 Copilot Chat. When logged into Microsoft as a Department of Education and Training (DET) user, M365 Copilot Chat with EDP provides some protection to DET users.

Who has access to the data?

As M365 Copilot Chat with EDP cannot be used directly within M365 apps such as Word, Outlook, Teams, Excel and PowerPoint, it does not have access to the department's information holdings that the user utilising M365 Copilot Chat with EDP has access to, across the department's Microsoft apps. All responses provided by M365 Copilot Chat with EDP are generated from web searches that includes publicly available information relevant to the search queries.

When is the data deleted?

This is governed by the terms of the department's Microsoft Enrolment for Education Solutions agreement and contract which covers the data deletion policies managed through [Microsoft Purview Data Lifecycle Management](#)³. The department can set specific retention and deletion policies for M365 Copilot Chat with EDP interactions, separate from other data like Microsoft Teams chats.

Users have the option to delete their M365 Copilot Chat with EDP activity history, including prompts and responses, through the [My Account portal](#).⁴

Where is the data?

Hosted in the local Azure datacentre located in Australia.

Further Information

[M365 Copilot](#)⁵

[Data, Privacy, and Security for Microsoft 365 Copilot](#)⁶

[Department of Education and Training privacy information and management](#)⁷

[Northern Territory Information Act and Information Privacy Principles](#)⁸

Feedback regarding the Department of Education and Training's management of this service can be made through your school or the [Education and learning complaints website](#).⁹

¹ <https://learn.microsoft.com/en-us/copilot/microsoft-365/microsoft-365-copilot-privacy>

² <https://learn.microsoft.com/en-us/copilot/privacy-and-protections>

³ <https://techcommunity.microsoft.com/blog/microsoft-security-blog/new-m365-copilot-data-lifecycle-management-options/4304636>

⁴ <https://support.microsoft.com/en-au/office/delete-your-microsoft-365-copilot-activity-history-76de8afa-5eaf-43b0-bda8-0076d6e0390f>

⁵ <https://m365.cloud.microsoft/chat/?auth=2>

⁶ <https://learn.microsoft.com/en-us/copilot/microsoft-365/microsoft-365-copilot-privacy>

⁷ <https://education.nt.gov.au/policies/conduct>

⁸ <https://infocomm.nt.gov.au/>

⁹ <https://nt.gov.au/learning/complaints>