

# Privacy Information Statement – GradeXpert

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## What is a Privacy Information Statement?

When a digital service or application is utilised as part of the teaching and learning curriculum, we require your consent to allow collection, use and disclosure of your child's personal information including when data is transferred and held in cloud-based storage offshore, outside Australia. The following Privacy Information Statement provides information about the application to allow informed consent to be provided.

## What is GradeXpert?

GradeXpert is a student assessment, data and analytical management system used by schools. It allows schools to input various student testing and assessment results for example, NAPLAN, to obtain user-friendly analytical data and tables useful for teachers to address learning gaps and maximise their effectiveness when creating educational programs.

## What data is collected?

Personal data is collected by the school when the student is enrolled, which includes student name, gender, date of birth, indigenous status, address, email, and phone number. Some sensitive data like health records and immunisation records may also be transferred to the GradeXpert system.

## How is the data used?

GradeXpert have indicated that they do not collect or use personal information and data for any other purpose than to provide the services to the Northern Territory Department of Education. They will only disclose data at the direction of the Northern Territory Department or if compelled to do so by law.

Ownership of the data remains with the Northern Territory Department of Education. Individuals have the right to access and apply for correction of their personal information. If you wish to make an application, please contact your school to apply.

## Is the data secure?

GradeXpert is committed to protecting the privacy of students and take all reasonable steps to protect personal information from misuse, interference, and

loss as well as unauthorised access, modification, or disclosure.

Data is encrypted when collected or on the move and there is limited access to the physical data centre.

GradeXpert are bound by the *Australian Privacy Principles* contained in the *Commonwealth Privacy Act 1988* and is compliant with the *Privacy Amendment Act, Enhancing Privacy Protection, 2012*.

## When is the data deleted?

Data is deleted in accordance with applicable Northern Territory Government Records Management Retention and Disposal Schedules.

## Where is the data?

GradeXpert software is hosted on each schools' network, which is managed by the Northern Territory Department of Education.

## Further Information

<https://www.gradexpert.com.au/privacy/>

<https://www.gradexpert.com.au/databreach/>

Education privacy information:

[Department of Education Privacy Policy](#)

For further information on the *Northern Territory Information Act* and *Information Privacy Principles*:

[Home | The Office of the Information Commissioner Northern Territory](#)

Feedback regarding the Department of Education's management of this service can be made through your school or the [Make a complaint about a school | NT.GOV.AU](#)