

Transport consent form

Permission for preschool child to be provided transportation

If the transport is regular transportation (i.e. the circumstances relevant to the risk assessment are the same for each occasion) parent consent only needs to be provided once every 12 months.

Fields marked with asterisk (*) are mandatory. Fields marked with caret (^) are office use only.			
Child details (parent to complete)			
Childs name		Preschool class	
Gender	Male/Female	Date of Birth	
	Guardian 1	Guardian 2	
Name			
Work Number			
Mobile Number			
Home Number			
Location and dates			
Pick up		Drop of	
Dates requested			
Persons authorised (besides parents) to take collection of your child			
Name		Name	
Relationship		Relationship	
Contact number		Contact number	
Transportation details (preschool teacher to complete)			
Reason for transport			
Method of transport			
Frequency when transport is available			

Transport route					
<p>Include all pick-up locations and destination and/or attach a map. All parents that have a request for regular transport will be provided with updated details prior to the commencing an amended transport route.</p>					
Time	AM/Pick up	Start		Finish	
Date(s)					
Time	PM/Pick up	Start		Finish	
Date(s)					
Anticipated number of children			Anticipated number of accompanying adults		
Parental consent					
<p>Your attention is drawn to the following important points:</p> <ul style="list-style-type: none"> • Your child will be under the supervision of an educator for the duration of the transport. • The department has a duty of care for children engaged in school activities, including transportation provided by the preschool. All reasonable steps will be taken to protect children against reasonable foreseeable risks to their health, safety and wellbeing. • A copy of the risk assessment relevant to this transportation is available at the preschool service. • Copies of all policies and procedures relevant to the transportation of preschool children are available at the preschool service. • Your child can only be collected at the transport destination by a parent or other person authorised on this consent form. • The information collected in this form will only be used for the purposes of establishing and maintain transportation arrangements for your child. 					
<p>Declaration</p> <p>I understand and agree to the above points and consent to my child being transported as outlines within this consent form.</p>					
Parent Name					
Parent signature					
Date					

Further information

For further information about transportation, requirements refer to the [Delivery, collection and transportation in preschool procedures](#).