



Northern
Territory
Government

Managing asbestos in schools

Stop. Think Asbestos. Seek Advice



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Response to suspected asbestos incident

Stop. Think Asbestos. Seek Advice

ASBESTOS ALERT

Schools constructed before 31 December 2003 may contain asbestos

1. If your school contains asbestos, all works must be assessed to ensure procedures are put in place to prevent the release of asbestos fibres.
2. Make sure contractors outline how this will be achieved and ensure it is detailed in their work plan.
3. Determine if a licenced asbestos removalist is required (see [Asbestos information for schools](#)).
4. If an asbestos removalist is not required, ensure safeguards are taken as per [Asbestos information for schools](#).

5. Make the [Asbestos information for schools](#) booklet available to all staff.
6. Regularly inspect the condition of school facilities for damage and potential asbestos exposure (maintain appropriate records).
7. Report damage and asbestos incidents to DECS Senior Project Officer, Repairs and Maintenance – School Buildings on **8901 4928**.
8. Monitor all work activities and maintain appropriate records.

**Stop. Think Asbestos.
Seek Advice.**

DECS Senior Project Officer, Repairs and Maintenance –
School Buildings, Planning and Infrastructure
Telephone 8901 4928

ASBESTOS ALERT

Actions

1. Clear and secure the room. If external to the building, isolate and barricade the immediate area.
2. Switch off the air-conditioning.
3. Evacuate adjacent rooms served by the same air-conditioning source.
4. Inform staff and students of the incident and precautions /actions to be taken.
5. Inform DECS Senior Project Officer, Repairs and Maintenance – School Buildings on **8901 4928** of the suspected asbestos incident. Provide as much information about the incident as possible.
6. Follow the immediate advice provided by the Maintenance Manager.
7. If asbestos exposure is confirmed, complete an [online incident report](#) or [paper version](#) if online form is inaccessible. Submit via email OHS.DET@nt.gov.au or fax 8999 5711.
8. Inform your Director School Performance.

This information is provided to assist principals to commence safe management procedures where an incident has occurred involving the release, or suspected release, of asbestos fibres on school premises.

DECS Senior Project Officer, Repairs and Maintenance –
School Buildings, Planning and Infrastructure
Telephone 8901 4928