

Privacy Information Statement – Ruth Miskin Literacy, Read Write Inc. Fresh Start Assessment Data Tracker

What is a Privacy Information Statement?

When a digital service or application is utilised as part of the teaching and learning curriculum, we require your consent to allow collection, use and disclosure of your child's personal information including when data is transferred and held in cloud-based storage offshore, outside Australia. The following Privacy Information Statement provides information about the application to allow informed consent to be provided.

What is Ruth Miskin Literacy?

Ruth Miskin Literacy was created in 2002 with a programme Read Write Inc. a comprehensive literacy program with a project being undertaken in the NT, teaching all children to read with accuracy, fluency, and comprehension. Fresh Start Assessment Data Tracker has been incorporated to track students' progress as they work through this literacy programme.

What data is collected?

School staff name, email and role is collected for registering an account. Students first name and last name initial is required; however, some schools prefer to include the students' last name. Student assessment results as they work through the programme levels is also captured.

How is the data used?

School staff register the account and add the students' name and results. This information is used to track the students' progress as they work through the levels of the literacy programme. Student results are transferred to Department of Education systems.

Is the data secure?

Ruth Miskin Literacy privacy policy states they use technical and organisational measures to safeguard personal data, through storing data on secure servers, and all data is encrypted. Access to individual school accounts is controlled by a username and password.

Who has access to the data?

School staff enter student results and access to extract data. Department corporate staff involved in the management of the portal access data as administrators. Ruth Miskin Literacy state in their privacy policy they may disclose personal information to their agents and third-party service providers, including invoicing companies.

When is the data deleted?

School staff and administrators have the ability to delete data as required. Ruth Miskin Literacy will delete back up data every six months. The school and the department can request in writing to Ruth Miskin to have all data deleted once an account is no longer in use.

Where is the data?

Data is stored outside of Australia on Amazon Web Services AWS databases in United Kingdom.

Further Information

<https://www.ruthmiskin.com/fresh-start-assessment/>

<https://www.ruthmiskin.com/privacy-policy/>

Education privacy information:

[Department of Education Privacy Policy](#)

For further information on the *Northern Territory Information Act* and *Information Privacy Principles*:

[Home | The Office of the Information Commissioner Northern Territory](#)

Feedback regarding the Department of Education's management of this service can be made through your school or the [Make a complaint about a school | NT.GOV.AU](#)