

# Privacy Information Statement – Cloud Assess

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## What is a Privacy Information Statement?

When a digital service or application is utilised as part of the teaching and learning curriculum, we require your consent to allow collection, use and disclosure of your child's personal information including when data is transferred and held in cloud-based storage offshore, outside Australia. The following Privacy Information Statement provides information about the application to allow informed consent to be provided.

## What is Cloud Assess?

Cloud Assess is a Learning Management System that is utilised as a portal to record evidence and collect student data through students setting up an account and submitting work assessments. Students evidence portfolios, logbooks, observation checklists are captured within Cloud Assess as part of their Vocational Education Training course. All information collected is transferred on a regular basis to the national Registered Training Organisation system Job Ready with student results reported quarterly through the National Centre for Vocational Education Research.

## What data is collected?

The following information is collected: personal, student name, email, phone, home, address, and sensitive information, for example, health. Other information such as banking or credit card details for payments, billing, and delivery of services.

## How is the data used?

Data collected is used for the intended purpose of registering a student account to provide ongoing access to course materials and other services as part of the Vocational Education Training course being undertaken.

## Is the data secure?

Cloud Assess state in their privacy policy that personal information collected is for the primary purpose of providing the service and that the personal information held within their system is stored in a secure network and will take steps to de-identify or destroy personal information when no longer required.

## Who has access to the data?

The student, parent, training assessors and training managers, administrators, continuous improvement team who finalise enrolment. Cloud Assess employees and contractors are obliged to respect the confidentiality of any personal information held by Cloud Assess and any third-party provider is required to protect personal information to the same extent Cloud Assess do.

## When is the data deleted?

The school will contact Cloud Assess to delete all data once the contract has been terminated. Student assessments results will be held in Job Ready for 30 years in line with national Registered Training Organisation record retention policies.

## Where is the data?

Data is stored outside of the Northern Territory, but within Australia. Amazon Web Services and Google Cloud are the hosting providers.

## Further Information

<https://cloudassess.co/au/privacy-policy>

<https://cloudassess.co/au/terms-and-conditions>

Education privacy information:

[Department of Education Privacy Policy](#)

For further information on the *Northern Territory Information Act* and *Information Privacy Principles*:

[Home | The Office of the Information Commissioner Northern Territory](#)

Feedback regarding the Department of Education's management of this service can be made through your school or the [Make a complaint about a school | NT.GOV.AU](#)