

Northern Territory Board of Studies student awards policy

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Version	Date	Author	Changes made
1.0	November 2013	NTBOS	New policy
1.1	03 March 2020	Operational Policy Coordination Unit	Update in terminology and NTG template
1.2	15 September 2020	Operational Policy Coordination Unit	Minor update to meet NTG publishing standards
1.3	29 July 2021	NT Board of Studies	Minor updates

Acronyms	Full form
NTBOS	Northern Territory Board of Studies
NTCET	Northern Territory Certificate of Education and Training
NT	Northern Territory
TRM	Territory Records Manager

The Northern Territory Board of Studies (NTBOS) administers the awarding of prizes to students who demonstrated exceptional achievement in particular Northern Territory Certificate of Education and Training (NTCET) Stage 2 South Australian Certificate of Education Board accredited subjects. Awards are based on students' Stage 2 results.

This policy applies to requests for sponsorship of NTBOS awards. The awards are presented at the annual NTBOS award ceremonies.

1. Policy

- NTBOS awards are available to students across all sectors, government and non-government.
- Individual awards are donated by members of the Northern Territory (NT) community.
- When considering requests for additional awards, NTBOS will:
 - ensure awards are relevant to the board's areas of activity
 - determine selection criteria - NTCET results or panel
 - decide if the award category is relevant
 - determine eligibility – for example, is there already existing representation?
 - ensure the prizes awarded to individual students in particular subjects are in the list of approved awards
 - conduct an approval process
 - be clear on the monetary value of the award
 - provide endorsement by the chair and/or Board.

2. Business need

NTBOS holds presentation ceremonies in February each year in Alice Springs and Darwin to publically recognise the academic and vocational education and training achievements of outstanding NT senior secondary students.

The number of awards and requests for new awards has consistently grown over the years. A policy is required to ensure that award ceremonies are kept manageable.

3. Scope

The policy applies, but is not limited to, requests from individuals, associations, government and non-government sectors and industry, for the creation of new awards.

4. Roles and responsibilities

- The Chair and/or the Board will endorse/not endorse award requests.
- Executive Officer will maintain a record of awards and update the record as required.